



Form A - Application Form

Vriksh Shipment Certificate for Trade in Appendix-II *Dalbergia* Species

1. Nature of application: <i>Please select the applicable category</i>	<input type="checkbox"/> Export <input type="checkbox"/> Import <input type="checkbox"/> Re-export <input type="checkbox"/> Other
2. Name and address of applicant(Importer/Re-exporter):	
3. Country of Import:	
4. Import permit details:	
5. Name of Applicant (Exporter):	
6. Nature of applicant: <i>Please select the applicable category</i>	<input type="checkbox"/> Manufacturer <input type="checkbox"/> Merchant exporter <input type="checkbox"/> Wholesaler <input type="checkbox"/> Retailer
7. Applicant's Vriksh Certificate Code: (Write "not certified" if not certified)	
8. Applicant's address:	
9. Applicant's phone number:	
10. Applicant's email address:	
11. Applicant's Import – Export Code:	
12. Nature of the transaction: <i>Please select the applicable category</i>	<input type="checkbox"/> Commercial <input type="checkbox"/> Zoo <input type="checkbox"/> Botanical Garden <input type="checkbox"/> Circus or travelling exhibition <input type="checkbox"/> Scientific <input type="checkbox"/> Hunting Trophy <input type="checkbox"/> Personal <input type="checkbox"/> Medicinal <input type="checkbox"/> Educational <input type="checkbox"/> Reintroduction or introduction into the wild <input type="checkbox"/> Breeding in captivity or artificial propagation <input type="checkbox"/> Law enforcement/judicial/forensic
13. Invoice no.:	
14. Estimated date of dispatch of shipment:	
15. Location of Goods	<input type="checkbox"/> Premises <input type="checkbox"/> Customs
16. Certificate of origin no.:	



17. Invoice value of shipment	
18. Port of loading:	
19. Name and address of importer in destination country:	
20. Port(s) of discharge and transshipment, if any:	
21. Total number of items (distinct products):	
22. Total number of pieces:	
23. Species of specimen:	<input type="checkbox"/> <i>Dalbergia sissoo</i> (sheesham) <input type="checkbox"/> <i>Dalbergia latifolia</i> (Rosewood) <input type="checkbox"/> Others (Please specify)
24. Total wt. of wood component in shipment	
25. Origin of specimen: <i>Please select as applicable</i>	<input type="checkbox"/> <i>Forest</i> <input type="checkbox"/> <i>Wild</i> <input type="checkbox"/> <i>Confiscated</i> <input type="checkbox"/> <i>Artificially Propagated i.e., private plantations etc.</i>
26. Date of acquisition of specimen:	
27. Place of acquisition of specimen:	
28. Please indicate whether the products are: (For Applicable fee structure, please refer page no. 3)	<input type="checkbox"/> Wooden Furniture <input type="checkbox"/> Other than wooden furniture
29. Processing charges for application: (please mention DD no. and date; if transaction is through electronic means, Please mention the transaction no.)	Normal <input type="checkbox"/> Express <input type="checkbox"/>

Affirmation

I affirm that the information provided herein is true and correct to the best of my knowledge, and that I am duly authorized to sign this application

Name:**Title:****Signature** (*electronic or typed accepted*):**Date:**



Please forward your application form to **Export Promotion Council for Handicrafts**, along with the payment vide following details:

“Demand Draft” No. dated. in favour of **Export Promotion Council for Handicrafts** payable at **New Delhi**

You may also pay by **“RTGS/NEFT”**Dated.../.../.....

As per the following details:-

BANK DETAILS FOR PAYMENT BY RTGS/NEFT

Beneficiary: **Export Promotion Council for Handicrafts**
 Address: **‘EPCH House’, Pocket 6 & 7, Sector – C, LSC Vasant Kunj, New Delhi.**
 Bank: **Oriental Bank of Commerce**
 Branch: **Mahipalpur, New Delhi**
 Current a/c no.: **00291010002970**
 RTGS/IFSC Code: **ORBC 0100029**
 Branch Code **0029**

COST OF SHIPMENT CERTIFICATION (PER INVOICE)

1. For export of Wooden Furniture:-

Sl.no.	Ticket value of shipment (in Rs.)	Normal costs* (in Rs.) (per invoice)
1.	<50,000/-	1,000/-
2.	50,000 – 1,00,000/-	1,500/-
3.	1,00,000 – 5,00,000/-	2,000/-
4.	5,00,000 – 10,00,000/-	3,000/-
5.	10,00,000 – 15,00,000/-	4,000/-
6.	15,00,000 – 20,00,000/-	5,000/-
7.	20,00,000 – 30,00,000/-	7,500/-
8.	30,00,000 – 60,00,000/-	10,000/-
9.	>60,00,000/-	15,000/-

*Applicable Service tax extra

2. For export of Other than Wooden Furniture:-

Sl.no.	Ticket value of shipment (in Rs.)	Normal costs* (in Rs.)(per invoice)
1.	<50,000/-	1,000/-
2.	50,000 – 1,00,000/-	1,500/-
3.	1,00,000 – 500000/-	3,000/-
4.	5,00,000 – 10,00,000/-	6,000/-
5.	10,00,000 – 15,00,000/-	8,000/-
6.	15,00,000 – 20,00,000/-	10,000/-
7.	20,00,000 – 30,00,000/-	15,000/-
8.	30,00,000 – 60,00,000/-	20,000/-
9.	>60,00,000/-	25,000/-

*Applicable Service tax extra

- ❖ **Express Service** is also available to exporters on additional cost basis. The charges for express service will be twice the charges of the normal cost. The certificate will be issued to the exporters within 7 working days from receipt of completed Form B, Form E and supporting documents.
- ❖ Please note for any **amendment** in the certificates once it has been issued, an exporter has to pay Rs. 500/- (plus applicable service taxes) per certificate as amendment charges. Further, incase the invoice submitted has been revised (along with contents), the entire Vriksh Shipment certificate has to be amended and it will be treated as a fresh case and a new certificate will be issued for which the same charges will be applicable which are applicable for issuance of new certificate.
- ❖ In case a certificate has been lost and a duplicate certificate is to be issued, the charges for such duplicate certificate will be Rs.1000/- or 50% of the fresh application fees or whichever is less (plus applicable service taxes), however the content of the certificate would remain same. In case of any amendment in contents of the certificate other than the Species/quantity/weight which does not require re-inspection, an additional charge of Rs.500/- (plus applicable service taxes) will be levied for such amendments.
